



JUNE 2023

# Office of Federal Emergency Relief Programs (OFERP)

## Notes to the Field



### Upcoming Events and Deadlines

- June 14th - Flag Day
- June 18th - Father's Day
- **June 19th - Juneteenth - State offices are closed**
- June 21st - Summer begins
- September 30th - CRRSA ESSER 2 Fund Grant Ends
  - All funds must be obligated
  - See additional information below.
- December 30th - ESSER 2 Invoicing must be complete.

## PROGRAM NOTES



### CRRSA ESSER 2

CRRSA ESSER 2 funds are only available for obligation by SAUs through September 30, 2023, which includes the Tydings period (General Education Provisions Act §421(b)(1)). Any funds not invoiced by December 30, 2023 will no longer be accessible for your SAU. Please note that this date of December 30, 2023 does not affect the date to obligate. The date to obligate remains September 30, 2023.

If you need assistance with your process of closing out the CRRSA ESSER 2 fund, please contact Karen Kusiak at [karen.kusiak@maine.gov](mailto:karen.kusiak@maine.gov), or Maisha Asha at [maisha.asha@maine.gov](mailto:maisha.asha@maine.gov).

### EANS REMINDERS

- Please email the dedicated EANS email box if there are questions regarding your Staffing Request drawdown. [EANSProgram.DOE@maine.gov](mailto:EANSProgram.DOE@maine.gov)
- CRRSA EANS inventory sheets should have been submitted. These were due on 1/31/23.
- It is important to communicate any concerns sooner rather than later.

### OBLIGATION

#### § 76.707 When obligations are made.

The following table shows when a State or a subgrantee makes obligations for various kinds of property and services.

If the obligation is for—	The obligation is made—
(a) Acquisition of real or personal property	On the date on which the State or subgrantee makes a binding written commitment to acquire the property.
(b) Personal services by an employee of the State or subgrantee	When the services are performed.
(c) Personal services by a contractor who is not an employee of the State or subgrantee	On the date on which the State or subgrantee makes a binding written commitment to obtain the services.
(d) Performance of work other than personal services	On the date on which the State or subgrantee makes a binding written commitment to obtain the work.
(e) Public utility services	When the State or subgrantee receives the services.
(f) Travel	When the travel is taken.
(g) Rental of real or personal property	When the State or subgrantee uses the property.
(h) A pre-agreement cost that was properly approved by the Secretary under the cost principles in <u>2 CFR part 200, Subpart E—Cost Principles</u>	On the first day of the grant or subgrant performance period.

(Authority: 20 U.S.C. 1221e-3, 3474, and 6511(a))

[45 FR 22517, Apr. 3, 1980. Redesignated at 45 FR 77368, Nov. 21, 1980, as amended at 55 FR 14817, Apr. 18, 1990; 57 FR 30342, July 8, 1992; 79 FR 76094, Dec. 19, 2014]



## FISCAL RESPONSIBILITY ACT OF 2023 AND COVID-19 RELIEF FUNDS

Grantees received information about the Fiscal Responsibility Act of 2023, which suspended the Federal debt ceiling. ESSER, GEER, and EANS funds awarded under the ARP Act and the CRRSA Act, as well as any remaining properly obligated funds under the CARES Act are not impacted. States and subgrantees should continue to spend down these resources urgently and wisely in accordance with approved State and local plans and statutory timelines for spending. See the notice in its entirety here: [Fiscal Responsibility Act and COVID-19 Relief Funds](#)

## TIPS FOR REIMBURSEMENT REQUESTS

- When you update an invoice in the GEM system with new information, you need to save the invoice prior to submitting the invoice. Otherwise, the invoice will not be updated with the intended information.
- The billing period on your invoice can be monthly or up to a maximum of three months, but cannot overlap fiscal years.
- Summer accrual payments are charges for work that has been done, but not yet invoiced or paid out. SAUs can only seek reimbursement for summer accrual payments after the employee has received the payment.



## SUBSCRIPTION REMINDER

- Any services covering multiple years, such as warranties, maintenance plans, and software subscriptions, must be prorated and can only be charged to Federal funds for the cost amount during a grant's period of allowability.



## OFERP TEAM

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